MEDICAL PROTECTIVE
Strength. Defense. Solutions. Since 1899.
a Berkshire Hathaway Company

Internet instructions

1. Visit www.medpro.com.

2. Click on "Register" to register with our site. This is a simple registration process. Please note that if you do not have a policy number yet, when it asks if you have an existing policy with The Medical Protective Company, answer "no." (If you have previously registered, enter your User Name and Password in the Login area on the right-hand side of the page.)

3. After you've become a member or logged into the site, you will see a screen with a box labeled "In the Risk Management Academy" in the middle of the page. Click on "Online Courses" in that box.

4. You can click on a course title to view the course objectives and additional program details. If you wish to register for a course, click on "Buy Course" in any course description box. **Make sure there is a Y for risk mgmt credit**

5. A new window will open that lists all of the course options for physicians and dentists. After you have determined which course or courses you wish to register for, click on "Register" (located at the bottom of the menu bar along the left-hand side of the page) and complete the registration information. There is a field asking for policy number, and it is a required field. If you do not have an existing policy with Medical Protective, you can put N/A or TBD.

6. Next, click on the "Course Catalog and Enrollment" link along the left-hand edge of the page. In the gray box that lists the available courses, select the course or courses you wish to register for by clicking on the square to the left of the course title. (If you are selecting an option that requires completion of two courses, register for both courses at the same time.) A check mark will appear in the square for each course you select. Scroll back up towards the top of the page and click the "Enroll" button and follow the instructions on the screen.

You do not need to complete the on-line courses in one sitting. You can log out of a course and back in as often as necessary. To log into your current course, log into the MedPro website under "Member Entrance." Next, click on "Online courses" in the middle of the screen. On the next screen, in the upper right-hand corner of the page look for "Already Taking a Course? Sign in here." Click on "Sign in here." Enter your course User Name and Password and click the "Login" button. Next, click on the course title to access the course.